



April 6, 2010

TO: ISD 656 EMPLOYEES
FROM: NICOLE YOCHUM, HUMAN RESOURCES COORDINATOR
RE: ADVICE OF PAY

Employees can be a part of cost savings in areas such as postage, envelopes, and staff time by accessing SmartER via the website address below for your pay information rather than receiving your pay stub in a printed format:

<https://regionv.k12.mn.us/smarter/?dn=0656>

If you **DO** want to receive the paper format of your paycheck, please complete the form below and send back to:

Attn: Payroll
ISD 656
PO Box 618
Faribault MN 55021-0618

If you have any questions, please contact Human Resources at 507-333-6005.

I want to receive the paper format of my direct deposit statement.

Printed Name

Signature

Date